



MEETING MINUTES

Date of Meeting: October 28, 2014

Location: Los Angeles County Department of Public Works Headquarters (900 S. Fremont Ave. Alhambra, CA)

Subject: Steering Committee No. 3

Project Name: Los Angeles County Floodplain Management Plan Update

In Attendance: **Steering Committee:** Martin Araiza, John Blalock, George De La O, Loni Eazell, Okorie Ezieme, Scott Gardner, Michael Hart (phone), John Larson (phone, attended for Frank Lopez), Lisa Naslund, Debbie Sharpton and Hu Yi

Planning Team: Eduardo Escobar, Michael Chen, Jeff Li, Terri Grant, Ira Artz, Rob Flaner, Sara Townsend and Kristen Gelino

Non-voting Attendees: Kerjon Lee (phone), Salomon Miranda, and Michael Takeshita

Not Present: Mark Child and Kendra Pospychalla

Summary Prepared by: Kristen Gelino – 10/31/2014

Project No.: 103IS3293/T32834

Quorum – Yes or No Yes (11 voting members present)

Item

Action

Welcome and Introductions

- Hu Yi opened the meeting and facilitated group introductions.
- The new Steering Committee member, Okorie Ezieme, from the Altadena Town Council was introduced and thanked for his participation.
- The Agenda was reviewed and no modifications were made.
- Handouts provided included: Agenda, September SC Meeting Minutes, Mission Statement and Goal Setting Exercise Results, Critical Facilities Definition and Draft Questionnaire.
- The September SC Meeting Minutes were reviewed and approved (10 in favor and 1 abstention).
- No requests for comment were made.

Kristen will send Mr. Ezieme a copy of the Steering Committee ground rules.

Mission Statement and Goal Setting

Ten Steering Committee members or alternates provided their feedback on the proposed mission statement and goals via a survey monkey survey. Rob reviewed the results of the survey and the Steering Committee discussed the suggested revisions. The following mission

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statement and goal statements were approved by consensus:

Mission Statement:

Protect life, property, the economy and the environment of Los Angeles County by identifying and communicating risks and sustainable actions to reduce flood hazards.

Goal Statements:

- *Protect life, safety, property and economy.*
- *Work with local citizens and watershed management groups so that residents understand the flood hazard of the region based upon best available data and science.*
- *Increase resilience of infrastructure and critical facilities.*
- *Account for flood risk in land use and planning.*
- *Preserve, enhance or restore the natural environment's floodplain functions.*
- *Encourage the development and implementation of long-term, cost-effective and environmentally sound mitigation projects.*

The issue of water conservation was brought up by a Steering Committee member. After discussion, the Committee determined that this issue might be better addressed through the identification of a water conservation-related objective.

Kristen will ensure a water conservation related objective is available for consideration in the objective development exercise.

Objectives Development Exercise

Rob and Kristen introduced the objectives development exercise. The exercise will be sent out to the Steering Committee members through a survey monkey link. It will be similar in format to the goal setting exercise. The results of the exercise will be discussed at the December meeting.

Kristen will distribute the objectives development exercise to the Steering Committee.

Risk Assessment Update

Rob and Kristen provided information on the status of the risk assessment portion of the plan. Property-specific information for the unincorporated areas of the County has been received and formatted for input into the HAZUS-MH model. The model will run four different flood scenarios: 10-, 50-, 100- and 500-year floods. Estimated damages for each floodplain property will be generated for each flood scenario.

Steering Committee members should provide feedback on objectives by completing the objectives development exercise.

The plan is focused on the regulatory floodplain in effect at this point in time. Revisions that are currently underway will not be captured in the analysis outputs, but will be noted in the plan text. Additionally, the flood awareness mapping produced by the State will not be included in the analysis, but will be discussed and referenced in the text.

Critical Facilities Definition

Rob presented and reviewed the Critical Facilities definition handout and

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| discussed the purpose of defining critical facilities. The planning team will inventory the facilities that meet the chosen definition and input them into the HAZUS model, which will produce vulnerability estimates for each facility. | |
| The planning team suggested that the critical facilities definition from the LA County All Hazards Mitigation Plan be adopted for the Floodplain Management Plan in order to remain consistent with other planning efforts. The Steering Committee discussed the definition and suggested that utilities be added to the definition and that school and shelters both be mentioned. The Steering Committee approved the following definition by consensus: | |
| <i>Facilities critical to government response activities (i.e., life safety and property and environmental protection) may include local government dispatch centers, schools, shelters, and hospitals. Facilities that, if damaged, could cause serious secondary impacts such as hazardous material facilities. Facilities that are critical to utility operations, such as wastewater treatment plants and transformers.</i> | |
| The planning team will strive to inventory all facilities in the floodplain that meet this definition; however, the completeness of the inventory will be dependent on the best available existing databases. | |
| <u>Phase 1 Public Involvement Strategy</u> | |
| Sara announced that a room had been reserved at the Malibou Lake Mountain Club on December 3 rd for the first round of public meetings. This round of public meetings is intended to gauge the public's perception of risk. They are generally open house format where residents can come and go as they please. Typically, there are maps of the floodplains for the scenario events, a PowerPoint presentation and HAZUS workstations where residents can receive property-specific vulnerability estimates. Depending on space and availability, there may also be vendors who have flood-related information. Staff with floodplain management knowledge will also be on hand to answer questions. | The planning team will work to move the Malibou Lake meeting time to later in the day. |
| After discussion the Steering Committee suggested that the Malibou Lake meeting be moved later in the day. Additionally, the Steering Committee suggested meetings be held in Altadena and the Antelope Valley. The planning team will coordinate with members of the Steering Committee from these areas to identify meeting dates, times and locations. Some meetings may need to be postponed until January so that they are not scheduled too close to the holidays. Steering Committee members also requested that a summary of what would occur at these meetings be sent out to the group so that the information could be forwarded on to various distribution lists. | The planning team will coordinate with Steering Committee members to arrange additional meetings in December or January. |
| Mr. Ezieme requested that someone from the planning team be on hand to make an announcement at the Altadena Town Council regarding the | The planning team will coordinate with Mr. Ezieme for the |



Meeting Minutes

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| <p>Floodplain Management Plan update and the public meetings.</p> <p>The planning team also provided an update on the website and press release. The website is still being developed but should be launched within the next few weeks. The press release will be modified to list the dates of the public meetings and will be distributed after the website is launched. The planning team is also working on sending out postcards to floodplain residents (about 1700 in total) that will provide information on the public meetings and the questionnaire.</p> <p>The Steering Committee did not have enough time to review the draft Questionnaire. Kristen will send out an email with the link and hardcopy of the questionnaire and Steering Committee members will be asked to provide comments.</p> <p><u>Action Items for Next Meeting</u></p> <p>The action items identified during the meeting were reviewed.</p> <p>The meeting was adjourned at 12:30 PM</p> <p>The next SC meeting is:</p> | <p>November 18th meeting.</p> <p>The planning team will modify the press release so that the public meeting dates are listed.</p> <p>The planning team will continue to make arrangements to send out the postcard invitation to the meetings.</p> <p>Kristen will send out information on the draft questionnaire.</p> <p>Steering Committee members should review and provide comments on the draft questionnaire.</p> |

December 2, 2014 at 10:30 AM

**Los Angeles County Dept. of Public Works – Headquarters
(Conference Room D)**

900 S. Fremont Ave., Alhambra, CA 91803